



**Filwood, Knowle and Windmill Hill Neighbourhood Partnership**  
**6.00 pm, 22 June 2016**

**Present:**

\* De-notes absent

**Ward Councillors**

- Councillor Christopher Davies, Knowle;
- \* Councillor Gary Hopkins, Knowle;
- Councillor Christopher Jackson, Filwood;
- \* Councillor Jeff Lovell, Filwood;
- Councillor Jon Wellington, Windmill Hill;
- Councillor Lucy Whittle, Windmill Hill;

**Partners**

Representatives of people who live and work in the Neighbourhoods of Filwood, Knowle and Windmill Hill.

- Mark Bailey
- \* Carlton Bodkin
- \* Les Bowen
- \* Denise Britt
- \* Nancy Carlton
- \* Natasha Clark
- Bob Franks
- Ken Jones
- \* Lee Reed
- John Scott
- \* Ann Smith
- James Smith
- \* Maggie Stringer
- \* Glenn Vowles
- \* Inspector Nigel Colston

**Other Interested parties:**

**Also in Attendance:-**

Andrew McLean, Neighbourhood Co-ordinator  
Claudette Campbell, Democratic Services Officer  
Lloyd Allen, Neighbourhood Officer  
Alecto Shyne, Avon & Somerset Police

## **1. Welcome and introductions (1)**

Cllr Lucy Whittle (Chair of the meeting) welcomed everyone to the meeting and led introductions.

## **2. Apologies for absence (2)**

Apologies Cllr Hopkins, Cllr Lovell Lord Mayor, Les Bowan, Maggie Stringer, Nancy Carlton, Carlton Bodkin, Ann Smith, Inspector Nigel Colston

## **3. Minutes of previous meeting (3)**

Minutes of the Meeting of the Neighbourhood Partnership held on the 29<sup>th</sup> March 2016. Are agreed as a correct record and the above are noted and signed by the Chair.

Matters Arising:

- a. An invitation to be extended to Ian Bell, Education Place Making Manager, to attend a partnership meeting.
- b. Filwood Business Park – Statistical information on occupancy of the park remains outstanding.
- c. Greenfield E-Act School – a plan for the crossing to be supplied by Mark Sperduty (BCC Officer)
- d. Holroyd House – Path improvement works have commenced.
- e. Library – Information to be sought on the sequences of closure of local libraries at times when there are staff shortages. There were concerns expressed that the Library in the Filwood ward was adversely affected at this times.

## **4. Declarations of interest (4)**

None

## **5. Public forum (5)**

None

## **6. Equalities monitoring (6)**

Members in attendance at the partnership meeting requested to complete the monitoring form.

## **7. Community safety report (7)**

The Partnership received the updated Community Safety Report from David Deakin and Alecto Shyne.

- a. The partnership to note the changes in the Bristol South West team comprising of Bedminster, Bishopsworth and Windmill Hill. Caroline Crane, new sergeant for the area with the beat officers and PCSO's unchanged.
- b. Bristol South Central composition Filwood, Knowle with Hartcliffe, with 3 sergeants.
- c. Current vacancies stand at 9 PCSO's, 2 to be filled in August. Projected that further PCSO's vacancies to be filled by the end of the year.
- d. Concerns raised at the lack of response to drug dealing issues in the Padstow Road area.

- Action: Offices to investigate and report back.

Partnership Agreed:

- i. To Note the Report

## **8. Neighbourhood partnership plan and engagement plan (8)**

Andrew Mclean, Neighbourhood Partnership Co-ordinator presented the revised Partnership Plan for consideration. The proposal was for the plan to be portioned into thematic areas and regularly reports presented at partnership meetings. In addition it was proposed that the Plan would be a permanent agenda item on the partnership agenda going forward. The plan was now formatted to reflect the work of existing partners and agencies working within the neighbourhood partnership area.

The following was noted from the discussion that followed.

- a. The plan was viewed by many as a vast document and concerns raised that the many objectives would not be adequately addressed during a meeting.
- b. The partnership co-ordinator would lead on chasing for feedback on the actions highlighted in the plan to ensure regular reports would be provided and that action holders would be called into account. People resources across teams had been realigned to support the requirement to meet the priorities outlined in neighbourhood plans.
- c. The concern remained that the plan included too many priorities and a number that the partnership would not be in a position to address, for example 'address low levels of employment in Filwood'. The general consensus from the partnership that many of priorities listed would be unachievable.
- d. The partnership considered the Engagement Plan that worked in tandem with the plan supported by the local Neighbourhood Officer. The Partnership was assured that work would continue to engage local residents to participate in the forum/partnership meetings. Where localities had active sub groups, such as 'Tresa' based in Totterdown that required limited assistance, the team would look to give greater support local groups with greater need. The Plan made reference to a number of activities in the Filwood area where greater input to meet the thematic priorities.
- e. Members requested officers to consider the rebalance of resources to reflect need in a number of wards the following were highlighted:
  - i. The Knowle ward Member requested greater support from the available Neighbourhood Officers and to consider the impending loss of the local youth activity group.
  - ii. Filwood ward Member - Inns Court residence would benefit from assistance to rebuild relationship following the failure to deliver the CCTV.

Partnership Agreed:

- The monitoring templates for the Plan priorities to come to the September 2016 meeting.

## **9. Neighbourhood Partnership AGM report (9)**

Andrew McLean Neighbourhood Partnership Co-ordinator presented the AGM Report:

- a. Membership and Charing Arrangements
  - i. Six Councillors covering the 3 wards. Windmill Hill incoming Councillors – Lucy Whittle and Jon Wellington to join Cllr Jackson, Cllr Lovell – Lord Mayor, Cllr Davies, Cllr Hopkins.
  - ii. Partnership resident members noted.

- Alderman Mark Bailey to be added to the membership list.
  - John Scott resignation accepted by the partnership.
  - Contact to be made with Glen Vowles, Lee Reid and Natasha Clark to ascertain their position.
  - Future meetings scheduled on a Wednesday to avoid possible clash with Full Council & Cabinet, particularly important with Cllr Lovell now Lord Mayor.
- iii. Partnership to note the Terms of Reference, Code of Conduct and Financial Operating Framework.
- iv. Devolved Neighbourhood Budget
- Budget £84,336.16
  - Parks s106 budget £1821.68
  - Transport s106 budget £152,249.89
  - Community Infrastructure Levy £13,924
- v. Devolved Powers to Councillors for decision
- Expenditure Neighbourhood Budget
  - Decisions relating to council-owned community centres & buildings
  - Spending locally, money paid to the Council under s106 Agreements/community Infrastructure levy and prioritising site specific schemes to be funded from that source
- vi. Meeting Schedule
- Partnership Meetings on a Wednesday at 6pm on the following days
    1. 21<sup>st</sup> September 2016 – Knowle West Media Centre
    2. 7<sup>th</sup> December 2016 – Knowle Community Centre
    3. 8<sup>th</sup> March 2016 – Victoria Park Baptist Church
  - Ward Forum dates noted.

#### **Partnership Agreed**

- **To Note the Report and the information provided.**
- **To continue with the Charing arrangements on a Ward Councillor rotation basis.**

The Neighbourhood Partnership Co-ordinator then presented the Business Report.

- a. Wellbeing Applications –

The Neighbourhood Committee – Councillors, Davies, Jackson, Whittle and Wellington on agreement of the Partnership approved the following grants.

#### **Neighbourhood Committee Resolved:**

##### **Filwood**

- i. Bristol Biennial Arts CIC
  - Performance for Pets: A Workshop for Humans - £500
- ii. CIPKW
  - Feel Good Friday Community Event - £500
- iii. Knowle West Arts Promotion
  - Mixer deck and speaker leads £500
- iv. Knowle West Health Park CIC
  - Man Alive – Big Breakfast £500

- v. Oasis Academy Connaught
  - PTA Summer Fair £350
- vi. The Cookery School & Kitchen CIC
  - Back in the Kitchen/Lunch Club £1000
- vii. Trewint Garden Residents Group
  - Coach Trip and Lunch £500
- viii. The Knowle West Children's Centre
  - The Spirit Community Bus £795
- ix. Bedminster Winter Lanterns
  - Bedminster Winter Lantern Parade 2016 £450

### **Knowle**

- i. Arnos Vale Cemetery Trust
  - Key Transport Management Plan £nil
- ii. Entertaining Local Knowle
  - Arts in the Park Fest 2016 £1400
- iii. Knowle Senior Moments
  - Senior Club Guest Speakers £300
- iv. Knowle Townswomen Guild
  - Public speakers for monthly meetings £500
- v. Priory Volunteer Drivers Group
  - Volunteer Driving Group £150
- vi. Redcatch Shortmat Bowling Club
  - Bowls, Trophies and Club Lunch £300
- vii. St Martins Community Hall
  - Community Hall Roof Repairs £1000
- viii. The Park Knowle Football Club
  - 2016 season football match travel £500

### **Windmill Hill**

- i. Bedminster Winter Lanterns
  - Bedminster Winter Lanterns Parade 2016 £450
- ii. St Michaels Church WH Scouts & Art on The Hill
  - Community Mosaic £1000
- iii. Windmill Hill City Farm
  - The human Sundial to commemorate the 40<sup>th</sup> £1000

### **Traffic Choices Website & resident highways/transport request**

- a. The partnership were requested to consider implementing a process to manage the highways/transport request.

### **Partnership Agreed**

- i. **To delegate responsibility to the Partnership Co-ordinator to make arrangements with each ward on matters arising.**
- ii. **To bring highways/transport issue to Ward Forums.**
- iii. **To escalate high level matters to the Partnership.**

### **Tree Champion Update**

- a. The partnership were requested to note the updated provided by Jim Smith.
- b. The partnership were requested to support the Community Orchard near Filwood Broadway play area.

### **Partnership Agreed**

- i. **To note the report.**
- ii. **To support the principles of a community orchard but the Partnership acknowledges the future developments for Filwood Broadway that may prohibit the creation of an orchard in this location.**

### **Environment Subgroup**

Lloyd Allan, Neighbourhood officer, updated the partnership on the work of the subgroup.

- Meeting were well attended.
- The group was Chaired by Jim Smith.
- The group priorities would be taken from the Plan.
- The group had completed a Tree Plan wishlist.
- A request was made for the group to be promoted at Forum meetings.
- A request was made for each ward to select a tree representative.

### **Partnership Agreed**

- i. **To note the update.**

## **10 Sale of Salcombe Road recreational ground (10)**

The Partnership Co-ordinator provided details in the report of the implications of the sale of the above property and the funds available to the partnership.

The following was noted from the report.

- a. The sale was completed on the 21<sup>st</sup> March 2016 realising the sum of £787,450.
- b. 65.8% equalling £518,142 for the partnership and 33.2% for the Capital Parks Programme.
- c. £107,550 retained by Knightstone Housing Association in relation to additional cost.
- d. Historical financial spend detailed that £224,325 had already been spent on the following parks in the area to be recovered from the sale proceeds.
  - Redcatch park - £43,125
  - Salcombe Road - £50,000
  - Marksbury Road - £55,000
  - Northern Slopes - £1,200
  - Perretts Park - £75,000
- e. The balance remaining of £213,817 now available for spend for improvements to parks and open spaces in the wards of Knowle and Windmill Hill and the non-regeneration areas in Filwood.
- f. Ward members would meet with Gemma Dando to clarify the position with regards to sums allocated from Filwood Regeneration Framework budget to meet a need in Newquay Park.

### **Partnership Agreed**

- i. **That ¾ of the sum would be made available for spend.**
- ii. **That applications would be invited from all with a deadline of the 5<sup>th</sup> August for applications.**

**11 Highways update (11)**

All requested to Note due to the lack of time.

**12 Any other business (12)**

**13 Date of next meeting and close of meeting (13)**

**Date of the Next Meeting:** 6.00 pm, Wednesday, 21 September 2016, Knowle West Media Centre,  
Leinster Ave, BS4 1NL

Meeting ended at 8.00 pm

**CHAIR** \_\_\_\_\_

